



SPRINGFIELD

NEBRASKA

CITY COUNCIL AGENDA

Tuesday, December 16, 2025, at 7:00 p.m.
Springfield City Hall
170 North 3rd Street

CALL TO ORDER

- Public announcement that a copy of the Nebraska Open Meetings Law is posted in the entry to the meeting room
- Roll call
- Pledge of Allegiance

CONSENT AGENDA

All consent agenda items are approved in one motion unless removed by a Council Member. Removed items will be placed under the Regular Agenda for consideration and action by the Council.

1. Approve Minutes of the December 2, 2025, Council Meeting
2. Approve Claims
3. Approve Treasurer's Report

REGULAR AGENDA

1. Lisa Scheve, Grow Sarpy Executive Director – Grow Sarpy 2025 3rd Quarter Report
2. **Tabled December 2, 2025.** Conduct a Public Hearing to consider an application for a Class C liquor License submitted by Mickey's Tavern, 166 2nd Street, Springfield (GC Enterprises LLC, Garrett & Tiffani Laufer); consider recommendation to the Nebraska Liquor Control Commission for the Class C liquor license
3. Consider waiving the floodplain development permit fee for the Knights of Columbus to build an addition onto their existing booth at the Sarpy County Fairgrounds
4. Consider approval of **Resolution No. 2025-32** approving updates to the Federal Functional Classification System supporting the Sarpy I-80 Interchange at 192nd Street
5. Consider approval of **Resolution No. 2025-33** selling equipment from the city's old wastewater treatment plant to the Village of Dodge (wastewater sampler and pump)

6. Consider approval of **Resolution No. 2025-34** approving the SRF Loan Modification Agreement
7. Consider approval of **Resolution No. 2025-35** entering into an agreement with Sightline with Ray Planning Solutions as a sub for a complete update to the city's zoning ordinance
8. Consider approval of Change Order No. 1 in the amount of \$37,520.60 for the addition of curb stop replacements, work on five additional service lines and a leaky valve, and the addition of one 8-inch gate valve, as well as the removal of silt fence/straw wattle that was not used, all of which are part of water main improvements completed by M.E. Collins Contracting Co.
9. Consider approval of Pay Application No. 1 to M.E. Collins Contracting Co. in the amount of \$120,097.29 for construction services rendered on water main improvements
10. Consider approval of a Juvenile Property Damage Restitution, Education & Community Service Agreement

DEPARTMENT REPORTS

1. Water & Sewer Department – Mike Neitzel
2. Library & Community Building – Michael Herzog
3. Parks Department – Kacie Murtha
4. Street Department – Dan Craney
5. Mayor's Report – Bob Roseland
6. City Staff Reports

The Mayor and City Council reserve the right to adjourn into executive session per Section 84-1410 of the Nebraska Revised Statutes.

ADJOURNMENT

MINUTES

A regular meeting of the Mayor and Council of the City of Springfield, Nebraska was held at 7:00 p.m. on Tuesday, December 16, 2026, at City Hall. Present were Mayor Bob Roseland; Council Members: Mike Neitzel, Michael Herzog, Kacie Murtha, Dan Craney. Notice of this meeting was given in advance by posting in three public places, one of the designated methods of giving notice. Notice of this meeting was given in advance to the Mayor and all Council Members and a copy of their receipt of notice is attached to these Minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public. The Mayor publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy posted in the room where the meeting was being held.

Consent Agenda

Motion by Herzog, seconded by Neitzel, to approve the consent agenda and add an invoice from Sage Software to the claims for payment. AYES: Neitzel, Herzog, Murtha, Craney. NAYS: None. Motion carried.

| Check # | Account ID | Account Description | Name | Debit Amount |
|---------------------------|------------|----------------------------|---|-------------------|
| General | | | | |
| 50522 | 7480-10-10 | Janitorial-Gen | BSC Janitorial | 360.00 |
| 50526 | 9310-10-10 | Nuisance Abatement-Gen | Leading Edge | 125.00 |
| EFTPS | 7270-10-10 | Insurance-Gen | Travelers | 337.11 |
| EFTPS | 7045-10-10 | Prof Svcs-Tech Support-Gen | Sage Software | 2,880.65 |
| | | | Total | 3,702.76 |
| Sales Tax | | | | |
| 50525 | 9177-15-10 | Library-SlsTx | Hauptman Architecture | 1,350.00 |
| | | | Total | 1,350.00 |
| Library | | | | |
| EFTPS | 7270-20-10 | Insurance-Lib | Travelers | 177.35 |
| | | | Total | 177.35 |
| Parks | | | | |
| 50496V | 9040-30-10 | Tools & Misc Equip-Prk | Ty's Outdoor Power & Service | |
| 50524 | 7350-30-10 | Rental-Prk | Eagle Services | 119.28 |
| EFTPS | 7270-30-10 | Insurance-Prk | Travelers | 458.89 |
| | | | Total | 578.17 |
| Soccer | | | | |
| 50496V | 9040-35-10 | Tools & Misc Equip-Scr | Ty's Outdoor Power & Service | |
| 50524 | 7350-35-10 | Rental-Scr | Eagle Services | 42.86 |
| EFTPS | 7270-35-10 | Insurance-Scr | Travelers | 458.89 |
| | | | Total | 501.75 |
| Community Building | | | | |
| EFTPS | 7270-40-10 | Insurance-CommBldg | Travelers | 164.17 |
| | | | Total | 164.17 |
| Water | | | | |
| 50527 | 9091-50-20 | Tower-Wtr | Midco Diving & Marine Services Inc | 4,941.00 |
| 50528 | 7330-50-20 | Telephone-Wtr | Nebraska Technology & Telecommunication | 270.57 |
| 50529 | 7045-50-20 | Prof Svcs-Tech Support-Wtr | PowerManager | 1,391.00 |
| 50531 | 7330-50-20 | Telephone-Wtr | Verizon Wireless | 48.64 |
| 50531 | 9155-50-20 | GIS-Wtr | Verizon Wireless | 6.68 |
| EFTPS | 7270-50-20 | Insurance-Wtr | Travelers | 247.41 |
| 50532 | 9090-50-20 | New Well-Wtr | M.E. Collins Contracting Co., Inc. | 120,097.29 |
| | | | Total | 127,002.59 |
| Sewer | | | | |
| 50529 | 7045-60-30 | Prof Svcs-Tech Support-Swr | PowerManager | 1,391.00 |
| 50530 | 7083-60-30 | SCCWWA User Fees-Swr | Sarpy County & Cities Wastewater Agency | 38,302.63 |
| 50531 | 7330-60-30 | Telephone-Swr | Verizon Wireless | 8.64 |
| 50531 | 9155-60-30 | GIS-Swr | Verizon Wireless | 6.67 |

| | | | | |
|---------------|------------|------------------------|---|-------------------|
| EFTPS | 7270-60-30 | Insurance-Swr | Travelers | 484.22 |
| | | | Total | 40,193.16 |
| Street | | | | |
| 50523 | 9040-70-40 | Tools & Misc Equip-Str | BOO, Inc. | 708.65 |
| 50528 | 7330-70-40 | Telephone-Str | Nebraska Technology & Telecommunication | 97.95 |
| 50531 | 7330-70-40 | Telephone-Str | Verizon Wireless | 8.63 |
| 50531 | 9155-70-40 | GIS-Str | Verizon Wireless | 6.67 |
| EFTPS | 7270-70-40 | Insurance-Str | Travelers | 257.23 |
| | | | Total | 1,079.13 |
| | | | Grand Total | 174,749.08 |

The City Treasurer reported a balance on hand of \$15,865,714.60 in cash assets; Cash Assets General Checking-Sweep, \$5,300,290.30; Prestige Treasury, \$213,420.22; Prestige Bond, \$1,370,839.12; Keno Community Betterment, \$527,068.96; Keno Progressive Jackpot, \$50,221.90; Water Deposit Savings, \$4,293.13; Refundable Deposits Savings, \$1,253.39; Water Tower Savings, \$427,156.39; Sewer Restricted, \$427,484.07; Water Capital Facilities Fees, \$184,020.94; Sewer Capital Facilities Fees, \$1,217,901.77; City Sales Tax, \$1,197,604.01; City Sales Tax-Sweep, \$34,619,500.13; Money Market Library Bricks, \$990.98 ; Government Securities, \$125,644.01; Library Savings-Estate Donation, \$1,668.28; Pinnacle Bank-ASIP, \$2,756,479.19; Time Certificates as follows: Bond, \$86,092.51; Tower, \$64,946.92; Water, \$139,594.59; Library Restricted, \$34,806.63; Cash Receipts, \$5,444,550.80; Cash Disbursements, \$275,731.29.

Regular Agenda

Agenda Item 1. Lisa Scheve, Grow Sarpy Executive Director, reviewed the 3rd quarter report. Scheve stated that Sarpy County is in good condition. Omaha Steaks in Papillion and Kelly Equipment in Gretna have new projects. Scheve reported that she attended a conference in California. Scheve stated that Grow Sarpy has had industrial area visits to see how things are going. Scheve noted that building permits throughout the community are steady. One of Grow Sarpy's goals is to be present in the communities. Scheve asked that we keep them informed of our events throughout the year. Murtha inquired about the visit to META. Scheve stated that everything is going well. She noted that site selector infrastructure challenges are everywhere. Herzog questioned infrastructure challenges and warehouse fatigue, everyone always wants to build new structures instead of using existing. He stated that warehouse structures appear to sit empty for years and he is tired of seeing empty spaces. Scheve stated that warehouse space between 150,000 and 250,000 sq. ft. is easy to fill especially locations close to the interstate.

Agenda Item 2. A public hearing was opened at 7:11 p.m. to consider the Class C Liquor License application submitted by Mickey's Tavern, 166 S. 2nd Street. Kathleen Gottsch, City Administrator, reported that we received a letter from the Baptist Church indicating that they are not opposed to Mickey's Tavern being located across the street. Garrett Laufer, Mickey's Tavern owner, explained that he was running up against a deadline to receive his temporary license. When he originally answered question #6 YES on the state liquor license application form regarding proximity to a church, the online portal asked him to upload a letter of support from the church, which he didn't have at the time, and no one was currently at the church site. He changed his answer to NO to complete the application and reached out to the church for a letter and the liquor commission regarding the issue. No one else from the public spoke in opposition to, in support of or in neutral capacity to the Class C Liquor License. Motion by Neitzel,

seconded by Herzog, to close the public hearing. AYES: Neitzel, Herzog, Murtha, Craney. NAYS: None. Public hearing ended at 7:14 p.m.

Motion by Neitzel, seconded by Murtha, to recommend approval to the Nebraska Liquor Control Commission for the Class C Liquor License for Mickey's Tavern, 166 S. 2nd Street, Springfield. AYES: Neitzel, Herzog, Murtha, Craney. NAYS: None. Motion carried.

Agenda Item 3. Gottsch stated that the Knights of Columbus are requesting the city waive the fee for their floodplain development permit application that is required prior to them building an addition onto their existing booth at the Sarpy County Fairgrounds. The Knights of Columbus are a volunteer and non-profit organization. Murtha questioned if the city has waived floodplain permit fees for other organizations in the past. Gottsch stated that she believed OPPD, SCCWWA and the Sarpy County Fair previously paid fees. Jeff Kallhoff, 12904 North Shore Dr., Springfield, asked where the fee goes. Gottsch said the fee goes to the city for project review fees. Motion by Herzog, seconded by Neitzel, to deny the request from the Knights of Columbus to waive the floodplain development permit fee. AYES: Neitzel, Herzog, Murtha. NAYS: None. Abstain: Craney. Motion carried.

Agenda Item 4. James Boerner, Transportation Planner with MAPA, presented information pertaining to the Federal Functional Classification System as it pertains to the Sarpy I-80 Interchange at 192nd Street. Council Member Murtha introduced the following resolution and moved its adoption. Council Member Neitzel seconded the motion for the adoption of the resolution and on roll call the following Council Members voted in favor of said motion: Neitzel, Murtha, Craney. The following voted against the same: Herzog. The Mayor declared the motion carried and the resolution adopted. A true, correct, and complete copy of said resolution is as follows:

**RESOLUTION
2025-32**

**Federal Functional Classification Change
Supporting the Sarpy I-80 Interchange at 192nd Street**

WHEREAS, Federal Functional Classification (FFC) establishes the functional role of a roadway in serving local trips versus longer distance travel, influences roadway design characteristics, and defines federal funding eligibility; and

WHEREAS, the Federal Highway Administration (FHWA) updates the FFC in coordination with state transportation departments (State DOTs), metropolitan planning organizations (MPOs), and local governments after each decennial census; and

WHEREAS, the U.S. Census Bureau has released a list of 2020 urban areas and local jurisdictions within Sarpy County are identified as an urban area by FHWA; and

WHEREAS, the Nebraska Department of Transportation (NDOT) is undertaking a project to enhance access and provide a new interchange to Interstate Highway 80 and the State, the Omaha-Council Bluffs Metropolitan Area Planning Agency (MAPA), Sarpy County and the surrounding jurisdictions have obtained concurrence; and

WHEREAS, MAPA is working with its member agencies to complete the request for FFC updates in the Sarpy County region; and

WHEREAS, in accordance with federal regulations set forth by the Federal Highway Administration (FHWA) under 23 CFR §§470.103 and 470.105, proposed changes to the functional classification system need to be approved by a city council; and

WHEREAS, the City of Springfield is recommending the following changes to the federal functional classification system:

| MAP ID | Road Name | From | To | Miles | Existing FFC | Future FFC |
|--------|-------------|--------------------------------------|------------------------------------|-------|--------------|--------------------------------------|
| 16 | Capehart Rd | Springfield Municipal Boundary | Papillion Municipal Boundary | 0.25 | Urban Local | Proposed Urban Major Collector |

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the City of Springfield, Nebraska that the proposed updates to the highway system functional classifications presented in the accompanying summary map and table are hereby approved.

BE IT FURTHER RESOLVED that a copy of this approved resolution and the accompanying summary map shall be provided to the Federal Highway Administration Nebraska Division Office and Nebraska Department of Transportation along with the MAPA Resolution, and documentation of the MPO's participation in the federal functional classification update process.

Introduced and Passed this 16th day of December 2025.

City Council Member Murtha moved the adoption of said resolution.
City Council Member Neitzel seconded the motion.

Record of Vote:

Ayes: Neitzel, Murtha, Craney
Nays: Herzog
Abstain: None
Absent: None

Resolution adopted, signed and billed as adopted.

Approved: Robert Roseland, Mayor
SEAL
Attest: Barbara Henninger, City Clerk

Agenda Item 5. Council Member Murtha introduced the following resolution and moved its adoption. Council Member Herzog seconded the motion for the adoption of the resolution and on roll call the following Council Members voted in favor of said motion: Neitzel, Herzog, Murtha, Craney. The following

voted against the same: None. The Mayor declared the motion carried and the resolution adopted. A true, correct, and complete copy of said resolution is as follows:

**RESOLUTION
2025-33**

Sale of Personal Property

BE IT RESOLVED by the Mayor and City Council of the City of Springfield, Nebraska as follows:

WHEREAS, the City of Springfield, Nebraska, a municipal corporation, is the owner of personal property described in Exhibit "A" attached hereto; and

WHEREAS, as per Springfield Municipal Code §8-103.01 Municipal Property; Sale and Conveyance of Personal Property, personal property may be conveyed to another public agency without having to follow the formal procedure identified therein; and

WHEREAS, the Village of Dodge, Nebraska, a municipal corporation (hereinafter referred to as "Village"), desires to acquire said personal property for public purposes; and

WHEREAS, the City Council of the City of Springfield finds it in the public interest to transfer ownership of the personal property to the Village of Dodge under mutually agreed terms.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the City of Springfield, Nebraska, by a majority vote that:

1. The Mayor and the City Council of the City of Springfield, Nebraska, or its designee, for and on its behalf, has the authority to sell and/or transfer the aforementioned personal property described in Exhibit "A" and hereby authorizes the transfer of said property.
2. The Village of Dodge shall pay to the City of Springfield the sum of \$0.00 as consideration for the property.
3. The proceeds from the sale of the personal property described in Exhibit "A" shall be placed in the sewer fund of the City.

Introduced and Passed this 16th day of December 2025.

City Council Member Murtha moved the adoption of said resolution.
City Council Member Herzog seconded the motion.

Record of Vote:

Ayes: Neitzel, Herzog, Murtha, Craney
Nays: None
Abstain: None
Absent: None

Resolution adopted, signed and billed as adopted.

Approved: Robert Roseland, Mayor

SEAL

Attest: Barbara Henninger, City Clerk

Agenda Item 6. Council Member Murtha introduced the following resolution and moved its adoption. Council Member Herzog seconded the motion for the adoption of the resolution and on roll call the following Council Members voted in favor of said motion: Neitzel, Herzog, Murtha, Craney. The following voted against the same: None. The Mayor declared the motion carried and the resolution adopted. A true, correct, and complete copy of said resolution is as follows:

**RESOLUTION
2025-34**

**Amendment No. 02 to Loan Agreement with the Nebraska Department of
Water, Energy, and Environment for Project No. D311611**

WHEREAS, the City of Springfield, Nebraska and the Nebraska Department of Water, Energy, and Environment (NDWEE) previously entered into a Loan Agreement dated December 19, 2016, for Project No. D311611 for the purpose of repairing and improving the City public water supply system; and

WHEREAS, City of Springfield, Nebraska and NDWEE previously enter into Amendment No. 01 to Loan Agreement dated May 12, 2022, to amend terms and conditions of the original agreement as they pertain to the loan amount, interest rate, optional prepayment of the loan, administrative fee, and project schedule; and

WHEREAS, City of Springfield, Nebraska and NDWEE desire to enter into Amendment No. 02 to Loan Agreement to amend terms and conditions of the original agreement as they pertain to the loan amount.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Springfield, Nebraska that they should execute Amendment No. 02 to the Loan Agreement between the Nebraska Department of Water, Energy, and Environment and the City of Springfield, Nebraska designated as Project No. D311611, incorporated by reference into this Resolution as if fully set forth; and

BE IT FURTHER RESOLVED THAT the Mayor is hereby directed to execute the amendment and all other documents necessary to facilitate the loan between the Nebraska Department of Water, Energy, and Environment and the City of Springfield, Nebraska for the purpose of repairing and improving the City public water supply system; and

BE IT FURTHER RESOLVED THAT the City Clerk be authorized and directed to sign all necessary documents, to furnish such assurances to the State of Nebraska as may be required by law or regulations, and to receive payment on behalf of the applicant.

Introduced and Passed this 16th day of December 2025.

City Council Member Neitzel moved the adoption of said resolution.
City Council Member Murtha seconded the motion.

Record of Vote:

Ayes: Neitzel, Herzog, Murtha, Craney
Nays: None
Abstain: None
Absent: None

Resolution adopted, signed and billed as adopted.

Approved: Robert Roseland, Mayor
SEAL
Attest: Barbara Henninger, City Clerk

Agenda Item 7. Council Member Murtha introduced the following resolution and moved its adoption. Council Member Craney seconded the motion for the adoption of the resolution and on roll call the following Council Members voted in favor of said motion: Neitzel, Herzog, Murtha, Craney. The following voted against the same: None. The Mayor declared the motion carried and the resolution adopted. A true, correct, and complete copy of said resolution is as follows:

**RESOLUTION
2025-35**

**Agreement with Sightline Planning & Zoning for a Complete Update to the
City's Zoning Ordinance and Subdivision Regulations**

BE IT RESOLVED by the Mayor and City Council of the City of Springfield, Nebraska as follows:

WHEREAS, the City of Springfield, Nebraska, a Municipal Corporation, and Sightline Planning and Zoning wish to enter into a Unified Development Ordinance Project Contract through which Sightline Planning and Zoning, along with their subconsultant Ray Planning Solutions, shall provide professional services to update the City's Zoning Ordinance and Subdivision Regulations; and

WHEREAS, services under this agreement shall not exceed \$75,000; and

WHEREAS, services under this Agreement shall be performed from January 2026 through approximately August 2026.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the City of Springfield, Nebraska that the Mayor is authorized to enter into the Agreement with Sightline Planning and Zoning attached hereto as Exhibit "A".

PASSED AND APPROVED THIS 16TH DAY OF DECEMBER 2025.

City Council Member Murtha moved the adoption of said resolution.

City Council Member Craney seconded the motion.

Record of Vote:

Ayes: Neitzel, Herzog, Murtha, Craney

Nays: None

Abstain: None

Absent: None

Resolution adopted, signed and billed as adopted.

Approved: Robert Roseland, Mayor

SEAL

Attest: Barbara Henninger, City Clerk

Agenda Item 8. Motion by Murtha, seconded by Craney, to approve Change Order No. 1 in the amount of \$37,520.60 for additional water main services performed by M.E. Collins Contracting Co. for the water main replacement in the Post Office alley and the construction of a new water main at the soccer complex. AYES: Neitzel, Herzog, Murtha, Craney. NAYS: None. Motion carried.

Agenda Item 9. Motion by Murtha, seconded by Craney, to approve Pay Application No. 1 in the amount of \$120,097.29 for construction services rendered on water main improvements. AYES: Neitzel, Herzog, Murtha, Craney. NAYS: None. Motion carried.

Agenda Item 10. Murtha asked if we had received the quote to replace the communication board. Gottsch stated that she spoke with Talk to Me Technologies and they will honor our previous pricing, but they do not have the same exact board we previously purchased. Gottsch will send the current options to Murtha to choose a new size and features closest to what we previously had. Neitzel inquired about the parents of the children involved and if they were in agreement with this process. Gottsch reported that she talked with guardians for both children. The cost will be split equally between the two parties, with the reimbursement of the sign, framing and mounting, education and community service to be completed by the end of the 2025-2026 school year. If terms are not met, the city has the right to proceed with legal action. Motion by Murtha, seconded by Neitzel, to approve the Juvenile Property Damage Restitution, Education & Community Service Agreement. AYES: Neitzel, Herzog, Murtha, Craney. NAYS: None. Motion carried.

Department Reports

Agenda Item 1. Neitzel reported that he spoke with Heath Shemek, Water/Sewer Operator, regarding the equipment from the old wastewater treatment plant. Shemek also told him that we are about a week away from getting the new meter reading software.

Agenda Item 2. Herzog reported that the library's holiday cookie walk went well.

Agenda Item 3. Murtha reported that Tyler Holdorf, Parks Director, is in the off season for the parks, so he is working on projects with the other departments.

Agenda Item 4. Craney reported that the bottom half of the post office alley project was completed yesterday, one more week and they will have access to the bottom half. The top half of the alley will be completed next week, leaving two more weeks before they will have access to the top half. Concrete work is now done for the season.

Agenda Item 5. No department report from Mayor Roseland.

Agenda Item 6. Gottsch reported that the keno audit is complete. She shared design option drafts for the shade structures at Buffalo and Urban Parks and requested feedback from the Council by the end of the week.

Adjournment

Motion my Herzog, seconded by Neitzel, to adjourn. AYES: Neitzel, Herzog, Murtha, Craney. NAYS: None. Meeting adjourned at 7:45 p.m. Motion carried.

I, the undersigned, City Clerk for the City of Springfield, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on December 16, 2026; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public, posted during such meeting in the room in which such meeting was held.

Barbara Henninger
City Clerk

Robert Roseland, Mayor

Date

Barbara Henninger, City Clerk

Date